BUILDING PERMIT PROCESS

APPLICANT SUBMITALS
WHEN
REQUIRED BY A DEPARTMENT

APPLICANT SUBMITALS

TO CODES ENFORCEMENT

☑ APPLICATION FORM
☑ PLOT PLAN
☑ DESIGN

PLANNING DEPARTMENT
Site Plan
Historical Commission
Zoning
Flood Plain Dev. Permit

FIRE DEPARTMENT
Commercial plan review
Multi dwelling building plan

ENGINEERING DEPARTMENT
Infrastructure
Stormwater management

UTILITIES DEPARTMENT
Infrastructure

OTHER ATTACHMENTS

Department Approvals Received

☑ Planning

☑ Fire

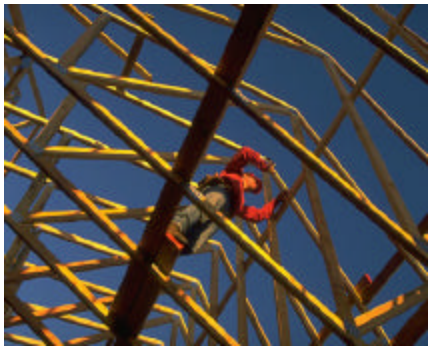
☑ Engineering

☑ Utilities

☑ Other

PLAN REVIEW

DISAPPROVED
- Applicant Revisions

☑ APPROVED

BUILDING PERMIT